ADVERTISEMENT

Applications are invited by the Directorate of Tribal Welfare for filling up the following vacancies in the Directorate of Tribal Welfare, Panaji. Interested eligible candidates may submit their applications giving details in enclosed format so as to reach this office on or before 14/02/2019 by 3.00 p.m. Applications should be addressed “To, The Director, Directorate of Tribal Welfare, Shrama Shakti Bhavan, 5th Floor, Patto, Panaji-Goa. Candidate shall refer to the detailed advertisement uploaded on the portal www.goa.gov.in Candidate shall download the Application Format from the departmental website www.tribalwelfare.goa.gov.in

<table>
<thead>
<tr>
<th>Name of the Post</th>
<th>Pay Matrix as per 7th CPC</th>
<th>No. of vacancies</th>
<th>Total</th>
<th>Out of 28 Vacancies, Reservation for Ex-Servicemen is detailed below:</th>
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<td>Ex-service men</td>
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<td>Lower Division Clerk</td>
<td>Level – 2</td>
<td>UR 14, OBC 06, SC --, ST 03</td>
<td>23</td>
<td>01</td>
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<tr>
<td>Field Assistant</td>
<td>Level – 2</td>
<td>UR 01, OBC 01, SC --, ST --</td>
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<td>Multi-Tasking Staff (MTS)</td>
<td>Level – 1</td>
<td>UR 02, OBC 01, SC --, ST --</td>
<td>03</td>
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TOTAL POST 28

Essentials:-

A) Lower Division Clerk
1. Educational Qualification:-
   a) Possessing Higher Secondary School Certificate or equivalent qualification from a recognized Board/Institution.
   b) Should be Computer Literate.
   c) Knowledge of Konkani.
2. Desirable: Knowledge of Marathi.
3. Age: Not exceeding 45 years relaxable for reserved vacancies in accordance with the instructions or orders issued by the Government from time to time.

B) Field Assistant
1. Educational Qualification:-
   a) Possessing Higher Secondary School Certificate from a recognized Board or All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education or equivalent qualification from a recognized Institution.
b) Should be Computer Literate.
c) Knowledge of Konkani.

2. Desirable:
   a) Two years experience in social work in any Social/Tribal Welfare Organisation.
   b) Knowledge of Marathi.

3. Age: Not exceeding 45 years relaxable for reserved vacancies in accordance with the instructions or orders issued by the Government from time to time.

C) **Multi Tasking Staff**
   1. Educational Qualification:-
      a) Passed Secondary School Certificate or equivalent qualification from a recognized Board/Institution.
      b) Knowledge of Konkani.

2. Desirable: Knowledge of Marathi.

3. Age: Not exceeding 45 years relaxable for reserved vacancies in accordance with the instructions or orders issued by the Government from time to time.

- The candidates already working in the Government, local self Government, Semi-Government, autonomous bodies or establishments, or any other Department/body, establishment or Institutions being an instrumentality of the Government should send their applications through proper channel only.
- The last date for submission of application through proper channel is **14.02.2019 by 3.00 p.m.**
- Written examination will be conducted of 100 marks and nature of examination shall be subjective or objective or combination of both.
- For any enquiry for filling up the applications, the Candidates may contact 9158910500/8552877186 only on working days between 10.00 a.m. to 5.00 p.m.
- The Government reserves the right to cancel the recruitment process at any time without any further notice and without assigning any reason thereof.
- Only the eligible candidates fulfilling the criteria as per recruitment rules/advertisement shall apply and the candidates need not furnish any documents at the time of applying for the post.

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(Venancio Furtado)
Director of Tribal Welfare
APPLICATION FORMAT

To,
The Director,
Directorate of Tribal Welfare,
5th Floor, Shrama Shakti Bhavan,
Patto-Panaji-Goa.

Post applied for:- ________________________________

1. Full Name:________________________________________

2. Father’s/Husband Name:- ___________________________

3. Full Residential address:- ___________________________

4. Mobile No:-_______________________________________

5. Email-id:-________________________________________

6. Date of Birth & age as on Date of Advertisement:______________

7. Nationality:- _______________________________________

8. Educational Qualification:- ___________________________

9. Additional Qualification:- ___________________________
   (Other than essential qualification shown above):___________

10. Category (SC/ST/OBC/Un-Reserved/Ex-servicemen)__________________________

11. Employment Registration Number & Validity:- _____________

12. Languages Known:- _________________________________

13. Experience, if any:___________________________________

14. Valid Residence Certificate of 15 years
    in the state of Goa with No. & Date of Issue:- ____________

‘I______________________________Son/Daughter/Wife of___________________________ hereby state that the contents of the application are true to my own knowledge and I possess the requisite qualification and other mandatory for the post’.

(Signature of the applicant with date)