

Government of Goa  
DIRECTORATE OF TRIBAL WELFARE  
Panaji - Goa

**Application Form**

Application to avail financial assistance for conducting Study Tours (Excursion)  
for ST Students (Gender wise) during Vacations under  
**“Prashikshan Yatra”**

Passport size  
Photograph  
of the  
Applicant

To,  
The Director,  
Directorate of Tribal Welfare,  
Panaji, Goa

Sub.: Application for availing financial assistance for conducting Study Tours (Excursion)  
for ST Students (Gender wise) during Vacations under **“Prashikshan Yatra”**

Sir,  
I, the head of the institution would like to apply for Financial assistance for conducting Study Tours (Excursion) for ST Students (Gender wise) of the school during Vacations under **“Prashikshan Yatra”**

1.	Name of the School			
2.	Address			
3.	Registration number of the school			
4.	(a) No of ST students availing the tour (Provide list).			
	(b) Name, Designation & Contact details of the teachers accompanying the group	1.		
		2.		
5.	Places of Tour			
6.	Duration of tour			
7.	Accommodation Details	Place	Duration of Stay	Place of Stay
8.	Estimate expenditure on tour (Headwise)			
9.	Mode of Transport (Train/Bus) Details			
10.	Landline Number of the Institution / mobile number of the Head of the institution			
10.	Bank Details: a) Name of the Bank			
	b) Branch			
	c) Account No			
	d) Type of Account			
	e) MICR Code			
	f) IFSC Code (if available)			

**DECLARATION**

The management of the school undertake that they will take utmost care of the students during journey i.e. from the place of journey till return from tour. Necessary Advance booking of Tickets, Lodging & boarding will be made. I, the above named applicant do hereby declare that the particulars given above are true and correct to the best of my knowledge and belief

Date:-

Signature of the Head of the Institution

**Enclosures:**

1. Permission from Parent/ Guardian.
2. Details of Tour programme.
3. List of ST students (Standard wise) participating the tour along with their certified Caste Certificate.
4. Copy of the School Registration Certificate issued by Education Department.
5. Copy of the Railway/ Bus tickets of the students and accompanying teachers.
6. Undertaking from parents to avail tour for Son/ Daughter.